

16 September 2015

Assizes House Trust

Review of Bids Received

Report of: *Christopher Potter*

Wards Affected: *All*

This report is: *Public*

1. Executive Summary

- 1.1 The trustees of the Assizes House Trust Fund are asked to consider the bid received from the Conservators of Shenfield Common for a grant towards restoration of the Pond.

2. Introduction and Background

- 2.1 The grant application form from the Conservators of Shenfield Common is attached as Appendix A.
- 2.2 The application is for £15,000 of a total project cost of £30,000 with match funding being sought elsewhere.
- 2.3 The application criteria of the Brentwood Assizes House Trust Fund are attached as Appendix B.

3. Issue, Options and Analysis of Options

- 3.1 The grant application has been through an initial review and matches the application criteria.
- 3.2 There are sufficient resources within the budget to meet the grant application.

4. Decision required

- 4.1 Trustees are asked to consider the application and make a decision on whether to grant the application.

5. Appendices

Appendix A - Grant Application Form from Conservators of Shenfield
Common - *Exempt*

Appendix B - Application criteria for groups seeking funding.

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